



Sanilac County
Republicans



By-Laws of the Sanilac County Republican Party

(Adopted changes from March 20, 2014 meeting)

ARTICLE I: NAME, PURPOSE AND DUTY

Section 1: Name

The Republican Party of Sanilac County shall be identified as the Sanilac County Republican Party and shall be governed by the Executive Committee identified as the Sanilac County Republican Party Executive Committee ("Executive Committee") in accordance with these by-laws.

Section 2: Purpose and Duty

- A. The committee shall adopt and perform the duties imposed by the by-laws and party customs and shall exercise the rights granted by law and party custom to county executive committees of political parties. The committee shall direct, manage and supervise the affairs and businesses of the Republican Party of Sanilac County, Michigan; determine party policies; issue calls and prescribe rules for conventions and primaries for the election of officers and the nomination of candidates for public office; settle party controversies; give direction and assistance to all Republican Organizations in Sanilac County, which are affiliated with the Republican Party in the State of Michigan; further such principles as from time to time may be adopted by the party; and otherwise enjoy all privileges and perform all duties and responsibilities as granted or imposed by the applicable laws or by the rules of the Michigan Republican Party and the Republican National Committee.
- B. Without limiting the foregoing, the Committee shall also have the following specific purposes and duties:
 1. To create and maintain an effective and permanent Republican organization within the county
 2. To support and assist in campaigns for the Party's nominee (local, state, and national) for public office after they have been duly selected in Republican Party conventions and primaries.
 3. To recruit candidates to run for local, state, and national office on the Republican ticket. The committee is charge with the duty to encourage and support well qualified and acceptable Republicans seeking office.
 4. To provide leadership for and direction to all activities of any recognized Republican organization or group within the county
 5. To formulate and spread the ideals, aims, and goals of the Republican Party.
 6. To further and aid the cause of good and proper government in whatever manner shall be deemed advisable and permissible by law.
 7. To encourage legislation that promotes the objectives of the Sanilac County Republican Party

ARTICLE II: THE EXECUTIVE COMMITTEE

Section 1:

There shall be an Executive Committee of the Sanilac County Republican Party, which shall be established as provided by law and per Section 3 of this Article II. The Executive Committee shall elect the Chairman, Vice-Chairman, Secretary, and Treasurer of the Executive Committee, and shall fill any vacancies occurring in these offices. No Proxy Voting shall be allowed for the selection of officers to the Executive Committee.

Section 2:

The duties of the Executive Committee shall be to establish general policy for, and conduct the affairs of the Sanilac County Republican Party and to perform such additional duties as may be required by law.

In addition, the Executive Committee shall consist of Delegate-Elected members, Nominee members, and Ex-Officio Members.

Section 3:

The Executive Committee shall consist of a number of persons up to double the number of county offices and state legislative offices for which Republican candidates were nominated at the last two (2) preceding fall primary elections, together with the person most recently nominated by the Republican Party for each of these offices.

Nominee Members

The Nominee members shall be those persons most recently nominated by the Republican Party for county offices and state legislative offices residing in Sanilac County at the last two (2) preceding fall primary elections. If a vacancy occurs in the position of a Nominee Member of the Executive Committee, the vacancy may only be filled by the person who is the new nominee for the office in question.

Delegate-Elected Members

The Delegate-Elected members shall be the persons elected at the Fall County Convention. All Delegate-Elected members must be registered voters who reside in Sanilac County and be members of the Sanilac County Republican Party. In the event of a vacancy, the Chairperson shall appoint and the Executive Committee shall confirm the person to fill the vacancy. A new At-Large member may be a registered voter who resides anywhere in Sanilac County.

ARTICLE III: COMMITTEE MEMBERS

Section 1:

Meetings of the County Convention shall be held at a date, time and place as required by law within Sanilac County to be determined by the county Chairperson. The Committee shall meet no later than April 30th of the odd numbered years.

Section 2:

~~A Quorum for all meetings of the Executive Committee shall be not less than 1/5 of the members of the Committee. No Committee vote may be cast by proxy.~~

New language:

A Quorum for all meetings of the Sanilac County Republican Party shall not be less than 1/10 of the members that reside in Sanilac County. No person can cast a vote by proxy.

Section 3:

Regular meetings of the Executive Committee shall be held as frequently as necessary to carry out its duties, at times and places with in Sanilac County to be determined by the Chairperson. The Executive Committee shall meet at least four (4) times each calendar year.

Section 4:

Special meetings of the Executive Committee may be called by the Chairperson when deemed advisable, and may be called when requested, in writing by a least two (2) members of the Executive Committee.

Section 5:

An agenda and preliminary notice of the subject matter to be considered at meetings of the Executive Committee shall be sent via first class mail or by e-mail by the Secretary to each member of the committee with the notice and the time and place of the meeting and postmarked not less than five (5) days prior to each meeting.

ARTICLE IV: GENERAL MEMBERSHIP AND DUES

Section 1:

General Membership shall consist of all members who shall become qualified by paying the established annual membership dues.

Section 2:

Membership dues, events, and dinners are to be set annually by the Executive Committee by January 1st of each calendar year.

Section 3:

~~Only full paying dues members for the current and prior year and determined to be in good standing by the four (4) County Officers will be entitled to participate in Sanilac County Republican Party activities.~~

New language:

A member residing in Sanilac County may run for Chair, Vice Chair, Treasurer, or Secretary after being a paid member in good standing for two (2) consecutive years.

Section 4:

Notwithstanding anything in these By-Laws to the contrary, the Chairperson may at any time terminate an individual's status as a dues paying member with the final decision resting with a vote of the Executive Committee.

Add Section 5:

Election for officers for the Sanilac County Republican Party Executive Committee shall be held on even number years for Chair and Vice Chair and odd number years for Treasurer and Secretary.

Add Section 6:

The Sanilac County Republican Party shall nominate candidates for officers of the Executive Committee in November and or December of respective years.

ARTICLE V: POWERS, DUTIES AND RESPONSIBILITIES

Section 1: Chairperson

The duties of the Chairperson shall be those provided by law, and also such other duties not prohibited by law as may be required by action of the Executive Committee, including, but not limited to the following:

The Chairperson shall preside at all meetings of the Executive Committee, and shall be an Ex-Officio member of all other committees. The Chairperson shall appoint the Chairperson and members of all committees and may remove them, all subject to the approval of the Executive Committee.

The Chairperson shall represent and be the spokesperson for the Sanilac County Republican Party.

The Chairperson shall be responsible for directing the administration of the headquarters and staff; shall be responsible for managing the day-to-day affairs of the Committee; shall coordinate the activities of the Republican Committee.

The Chairperson shall submit reports to the Executive Committee as may be required by action of the Committees; keep the Committees informed of Republican Party programs and activities; and may assign to other officer and committees such duties as may be necessary. Deliver to successor all materials and records immediately after leaving office.

Section 2: Vice-Chairperson

The Vice-Chairperson shall preside at meetings of the Executive Committee in the absence of, or at the request of, the Chairperson and shall perform such other duties as directed by the Chairperson and/or the Executive Committee or County Committee. In the event the Chairperson is unable to act, the powers and duties of the Chairperson shall be assumed by the Vice-Chairperson until such inability is removed or until the Chairperson shall again take up the duties of the office. Deliver to successor all materials and records immediately after leaving office.

Section 3: Secretary

The Secretary shall perform all the duties typical to the office of Secretary and in particular shall keep a permanent record of the minutes and attendance at all meetings of the Executive Committee; shall make these records available for inspection and copying by any member of the Committees; shall furnish a copy of the minutes of the most recent meeting to any member of the Committees who requests the same; and shall see that all notices are duly given as required by law and by these By-laws. Deliver to successor all materials and records immediately after leaving office.

The Secretary maintains the official documents of the organization including the By-laws, correspondence, and minutes. The governing documents must be kept up to date with any changes made through the amendment process.

The Secretary notifies members of each forthcoming meeting.

The Secretary shall assist the Chairperson in preparing an agenda for meetings of the Sanilac County Republican Party.

The Secretary, the absence of the Chairperson and Vice-Chairperson, shall preside over that meeting.

Section 4: Treasurer

The Treasurer shall have the care and custody of all monies paid to the Sanilac County Republican Party and shall deposit the same in the name of the Sanilac County Republican Party in a bank designated by the Executive Committee, and shall pay all duly authorized bills. The Treasurer shall be responsible for the proper and timely filing of all financial reports by law.

The Treasurer shall keep, or cause to be kept, an accurate account, in permanent records, of all receipts and disbursement of the funds of the Committee, using proper and orderly methods of keeping records; and said of the Committee and shall render statements of the revenues, expenditures, outstanding obligations and cash balance of the Committee to the Executive Committee at each regular meeting.

At the close of each calendar year, the Treasurer shall issue an accounting to the Executive Committee summarizing the income and expenditures. Deliver to successor all funds, accounts, and other property pertaining to the affairs of Treasurer immediately upon leaving office.

ARTICLE VI: MEETINGS AND CONVENTIONS

Section 1:

The Executive Committee may hold meetings each month or more frequently as required to carry out the duties and the responsibilities of the committee. The time and place of all meetings shall be determined by the Chairperson and a tentative schedule of the year's meetings shall be announced by the Chairperson at the first meeting of the Committee in each calendar year.

Section 2:

Executive Committee Members and voting officers shall each have one vote and must be present in order to exercise that vote.

Additional wording: Executive Committee Members are the only people to vote during County Conventions. All members that reside in Sanilac County can vote during normal monthly meetings.

Section 3:

“Robert’s Rules of Order, 10th Edition” shall govern the conduct of the Committee, its meetings and the meetings of standing committees except as otherwise provided for in these by-laws and other rules, by-laws and statues to which the committee is subject. The Chairperson may appoint a parliamentarian to assist in the interpretation of these by-laws or “Robert’s Rules of Order, 10th Edition”. The person appointed as parliamentarian need not be a member of the Executive Committee.

Add Section 4:

The Sanilac County Republican Party may spend from the Treasury (based on January 1st of that year) up to 10% of that year's budget (up to \$200 per organization) on community support groups such as Right to Life, Service Clubs, School Writing Contests, and Veterans to be determined by the Executive Board.

Add Section 5:

The Sanilac County Republican Party will reimburse the Chair or their designated person up to 10% from the Treasury (based on January 1st of that year) for attending other county Lincoln Day Dinners and State Committee Meetings. Proper receipt required and not to exceed \$100 per event.

ARTICLE VII: BY-LAWS

Section 1:

These by-laws may only be amended by a vote of the majority of the Executive Committee with special notice given in Article III, Section 4 for Special Meetings.

Section 2:

~~Any amendment which shall affect the voting rights or membership of Committee members or officers shall not take effect until the next election of elected Committee members at the Fall County Convention as provided for by MCLA 168.599~~

Renumber the remaining sections

Section 2:

The Secretary shall deliver a current copy of these by-laws to all new members of the Executive Committee following the selection of such members and to all members of the Committee and to the Chairperson of the Republican State Committee following adoption or amendment of these by-laws. In a like manner, the Secretary shall also be responsible for delivering a current copy of MCLA 168.599 to all members and officers of the Executive Committee.

Section 3:

An appointed review committee shall review these by-laws at least every two (2) years after a presidential inauguration and two years thereafter. The appointed review committee shall consist of the entire Executive Committee, as well as a number of volunteer members. The Executive Committee shall determine the number of the review volunteers.

Section 4:

If the Sanilac County Republican Committee dissolves, all assets and real and personal property shall revert to its parent organization, The Michigan Republican State Committee.

Add Section 5:

The By-Law Review Committee shall inform the Executive Board of any potential changes to the By-Laws. The Executive Board shall notify all Sanilac County Republican Party Members at least two (2) weeks prior to the meeting they are to be voted on.