



Michigan Seventh Congressional District Republican Committee

Bylaws

ARTICLE I – NAME AND PURPOSE

Section 1-Name

This District Committee shall be known as the Michigan Seventh Congressional District Republican Committee (hereinafter referred to as “the Committee”).

Section 2 - Purpose

The purposes and objects of the Committee shall be to perform all duties provided by law, conduct the political affairs and business of the Committee, and such other activities not prohibited by law, which will benefit the general welfare of the Republican Party and Republicans of the Seventh Congressional District of Michigan and are consistent with the Republican Party Platform. The Committee shall foster, promote, recognize, and aid in the establishment of those clubs, groups, and organizations within the Seventh Congressional District that embrace and are consistent with the Party Platform and policies of the State and National Republican Parties.

ARTICLE II-THE DISTRICT COMMITTEE

Section 1-Establishment

There shall be a Committee of the Republican Party of the Michigan Seventh Congressional District, which shall be established as provided by the State Party Rules.

Section 2-Duties

The duties of the Committee shall be to establish and execute policy for accomplishing the purposes and objects set forth in Article I, section 2 of these Bylaws.

Section 3 – Membership and Term

The Committee shall consist of 25 voting members to include a Chair, Vice Chair, Secretary, Treasurer, and six members of the Michigan State Committee (MSC). All

Chairs of counties represented in the 7th District shall be full voting members. In the event that a Chair of a County, a portion of which is within the 7th Congressional District, is not resident within the 7th District, the County Chair may choose to attend functions of the 7th Congressional District Committee as a full voting member or designate a person to represent that County. In the event that a Chair of a County residing within the 7th Congressional District, is also elected as a member of the MSC, thus automatically being on the District Committee, that Chair may designate a person to represent that County in that 'Chair of the County' position. This 'Chairs of counties' portion of Section 3 is valid only through this election cycle and expires at the Winter Convention of 2025. The Committee shall draw the members from among the Seventh District constituent counties in proportion to the percentage of votes recorded for the District's Congressman in each such county in the last preceding election. No county or county portion within the District shall have less than one seats on the Committee. Committee members provided for in this section shall be elected at the Winter/Spring State Convention of the Michigan Republican Party in odd numbered years for a term of two (2) years or until their successors are elected and qualified.

Section 4- Additional Non-Voting Members

Membership of the Committee shall include the elected Republican Congressional Member and all Republican State Senators and Representatives having constituents residing within the Seventh Congressional District. Ex-officio membership also includes all subcommittee members.

Section 5- Section 6-Vacancies and Removal of Officers and Members:

Committee members may resign from the Committee at any time. A vacancy created by an officer's resignation, death or removal of legal residence from the 7th District may be filled by the remaining members of the Committee at a regular meeting at which a quorum is present, provided that notice shall be given eight or more days prior to the meeting. A majority of those present and voting shall be necessary for election of the officer.

Any Member who is absent from 3 consecutive regular Committee meetings shall be deemed to have resigned. When replacing a committee member who has resigned, died or moved out of the district, the new member must be a registered voter resident of the Seventh Congressional District and from the same county as the person whose vacancy is to be filled. That County's Republican Executive Committee will choose the new District Committee member at a meeting of that County's Executive Committee meeting within 40 days of notification to that County's Executive Committee the occurrence of the vacancy. A county executive's members choosing a candidate shall be legal residents of the 7th District. In the event that no such candidate is so chosen, the District Committee may elect a replacement from that county with notice of the election as provided above.

An officer or member of the Committee may be removed for Cause. Such Cause shall be limited to mis-feasance, mal-feasance, or non-feasance, of the respective duties as enumerated within these Bylaws. Such Cause shall be stated in a

resolution presented with proper notice; such a Statement of Cause shall require passage by a two-thirds (2/3) majority of those Committee members present and voting at a meeting at which a quorum is present.

Passage of a Statement of Cause shall constitute notice to the officer or member addressed. If said officer or member is not present at the meeting at which such resolution is passed, the Secretary or sponsor of the resolution shall send a copy of same to the charged officer or member, by certified mail on the next business day following the passage of the resolution.

At a meeting of the Committee held not less than 20 days, nor more than 40 days, after the passage of the Statement of Cause, for which proper notice has been given and at which a quorum is present, the Committee may vote on the question of Removal based on the Statement of Cause. The officer or member charged shall have the right to speak to the issue, to answer the charges, and to present witnesses on his or her behalf. A motion made for Removal of an officer or member shall require a two-thirds (2/3) majority vote of those members present and voting to pass. Such election to replace an officer or member may take place at the same meeting at which a Removal is made, provided proper notice has been given.

ARTICLE III-COMMITTEE MEETINGS

Section 1- Regular Meetings of the Committee:

Regular meetings of the Committee shall be held at regular intervals, at a time and place to be determined by the Chair with at least 4 regular meetings being held in any calendar year.

Section 2- Quorum and Proxy:

A quorum for all meetings of the Committee shall be 50% of the members of the Committee represented in person. No committee member shall be permitted to vote by proxy

Section 3- Special Meetings of the Committee:

Special meetings of the Committee may be called by the Chair when (s)he shall deem it advisable, and shall be called when requested, in writing, by ten (10) members of the Committee, or when provided for by the action of the Committee. Committee members may participate by conference call.

Section 4- Notice:

An agenda, including a notice of subject matter to be considered, time, and location of any meeting of the Committee shall be forwarded by the Chair or Secretary to each member of the Committee with notice of the time and place of the meeting. During the meeting, additional subject matter not appearing on the agenda may be added to the agenda with a 2/3 vote of the members present.

The agenda and notice must be sent by first class mail, postage prepaid, by electronic transmission, or personally delivered by the Secretary or Chair to each member of the Committee meeting not less than eight (8) days prior to each meeting.

A five (5) day notice shall be given for special meetings.

ARTICLE IV- DUTIES OF THE OFFICERS:

Section 1- CHAIR:

The duties of the Chair shall be those provided by state or statutory law, and also such other duties not prohibited by laws as may be required by action of the Committee, including, but not limited to the following:

The Chair shall be responsible for managing the day-to-day affairs of the Committee.

The Chair shall preside at all meetings of the Committee and shall be an ex-officio member of all subcommittees and ad hoc committees. The Chair shall appoint the chair and members of all sub committees and may remove them, subject to the approval of the Committee.

The Chair may appoint a temporary or permanent Parliamentarian and/or Parliamentary Advisor whenever the Chair determined such an appointment is appropriate. The Chair shall also be responsible for the agenda for each meeting of the Committee.

The Chair shall be responsible for directing the administration of the headquarters and staff (if any).

The Chair shall submit reports to the Committee as may be required by action of the various Committees and shall keep the various Committees informed of Republican Party programs and activities.

The Chair may assign to other officers, committee members, and subcommittees and ad hoc committees such duties as may be necessary.

Section 2: VICE-CHAIR:

The Vice-Chair shall preside at meetings in the absence of, or at the request of, the Chair and shall perform such other duties as directed by the Chair and/or the Committee.

Section 3-SECRETARY

The Secretary shall perform all the duties normally incident to the office of Secretary, and in particular, shall keep a permanent record of the minutes and attendance at all meetings of the Committee.

The Secretary shall submit minutes for approval by the Committee before the next meeting of the Committee.

The Secretary shall maintain a current roster of the Committee's membership and all elected Republican State Legislators of the 7th District. Copies of the District Committee roster shall be provided to any member upon request.

The Secretary shall furnish to his/her successor all records pertaining to the affairs of the Secretary within 15 days of leaving office.

Section 4- TREASURER:

The Treasurer shall have the care and custody of all monies paid to the Committee and shall deposit the same in the name of the Committee in a bank approved by the officers of the committee. In addition to a state account, the number and type of accounts of the Committee will be established by the Committee.

The Treasurer shall pay all Committee expenditures as authorized by the Chair and the members of the Committee providing that the funds are available.

Only the Treasurer or an authorized agent of the Treasurer as approved by the Committee shall sign Committee checks. If the Treasurer is unavailable to sign the checks in a reasonable time period, the Chair shall sign the needed checks, and then give notice to the Committee at the following meeting.

The Treasurer shall keep, in an orderly manner, accurate, permanent records of all receipts and disbursements of the committee's funds and report to the Committee quarterly the checking balance, expenditures, revenues, and outstanding obligations.

The Treasurer shall take all necessary steps to ensure timely reports are made in accordance with the regulations of the Federal Electoral Commission, Secretary of State's Bureau of Elections, County Clerks, and/or other government regulatory agency.

If requested by the Committee, the Treasurer shall make records available for an audit within 15 days of such request.

The Treasurer shall furnish to his/her successor all funds, accounts, bank statements, checks, and all other Committee property pertaining to the affairs of the Treasurer within 15 days of leaving office.

Section 5. State Committee Members

The State Committee Members are expected to report to the District Committee on a regular basis regarding actions of the State Committee and the sub-committees thereof.

ARTICLE V – CANDIDATE ENDORSEMENT POLICY

Section 1-Policy

It shall be the policy of the Committee not to endorse individual candidates in contested Republican primaries.

Committee members and committee officers may individually endorse candidates in contested Republican primary elections without their titles. These individual endorsements are those of the individual members and do not speak for the committee itself.

ARTICLE VI - PROCEDURE

Robert’s Rules of Order, Newly Revised, shall govern the Committee in all cases where said rules are not in conflict with the Bylaws of this Committee or the state Republican Party.

Upon dissolution, this organization's assets shall revert to the benefit of County or District Republican Parties within the current territory of the 7th District.

ARTICLE VII - AMENDMENT OF THE BYLAWS

All proposed amendments to these bylaws must be submitted in writing to the Chair for review and presentation to the Committee. Each Committee member will receive, at least eight days prior to a meeting, a copy of the proposed amendment. These bylaws may only be amended by a two-thirds (2/3) vote of a quorum of the Committee present and voting.

These bylaws were enacted by the 7th District Committee on _____